



EVESHAM

MUNICIPAL UTILITIES AUTHORITY

OPERATIONS MANAGER

The Evesham Municipal Utilities Authority, owner and operator of the public water/wastewater utilities in Evesham Township, has an immediate opening for Operations Manager. Under the general direction of the Executive Director, the Operations Manager is responsible for/to: directing and coordinating all aspects of the operations of the Authority that are related to public wastewater collection and treatment systems as well as public drinking water production, storage and distribution systems; Monitor the performance of various supervisors and employees to ensure compliance with all applicable local, State, County and Federal regulations governing water supply and wastewater treatment systems; Prepare and submit reports to local, State or Federal regulatory agencies as required; As directed by the Executive Director communicate with and report to members of the Board to discuss issues, coordinate activities and solve problems to ensure the continued operations of the Authority's treatment and distribution systems; Oversee and assist department supervisors in the preparation and submission of budget requests for their areas of responsibility; Meet with department heads to engage in strategic planning to ensure that the Authority may continue to meet the community's needs; Supervise the Authority's various capital improvement, repair and replacement projects; Review purchase requisitions for compliance with the Authority's procurement policies; Develop and schedule both short and long range programs/projects; Identify and develop corrective action plans to solve problems; Monitor and evaluate various assigned subordinates; At the direction of the Executive Director attend Board meetings as well as meetings of the Governing Body as required; As directed, meet with the Township's Office of Community Development on all redevelopment projects regarding water and sewer infrastructure needs; Coordinate the activities of the Authority's professional staff including but not limited to general counsel, engineers, labor attorney.

Position Requirements:

Candidates for the position must have a bachelor's degree from an accredited college or university in environmental sciences, engineering, public administration or a related field. The Executive Director/Board may, at its' discretion, wave this requirement for an otherwise qualified, licensed candidate. In addition to the education requirements, the successful candidate must have a minimum of 5 years of experience in the water utility field three of which must have been spent in a supervisory capacity. The successful candidate must possess or have the ability to acquire within a reasonable time frame as established by the Authority the required NJDEP licenses including, but not limited to, S4, T2, W3 and C4. Possession of the listed licenses at the time of appointment is preferred.

Office Location

100 Sharp Road • P.O. Box 467 • Evesham, New Jersey 08053
Phone: 856-983-1878 • Fax: 856-983-9145

Plant Location

Elmwood Road WWTF • Evesham, New Jersey 08053
Phone: 856-983-0331



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The Evesham Municipal Utilities Authority offers a comprehensive benefits package that includes, in part, paid vacation, sick leave, personal time, holidays, life insurance, health benefits, and participation in the New Jersey Public Employees Retirement System. To view the complete position description and to obtain an employment application, please visit www.eveshammua.com/careers.php. The Evesham Municipal Utilities Authority is an Equal Opportunity Employer.

Attach resume to your employment application and mail no later than April 18th 2019 to: The Evesham Municipal Utilities Authority, 100 Sharp Road, Marlton, NJ 08053 Attn: Director of Personnel Frank Locantore. The Evesham Municipal Utilities Authority reserves the right to interview candidates on an ongoing basis and appoint a qualified candidate to the position prior to the closing date

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