

Senior Supervisor of Operations

Camden, NJ

Founded in 1886, American Water is the largest and most geographically diverse publicly traded U.S. water and wastewater utility company. With headquarters in Camden, NJ, the company employs over 7,000 dedicated professionals who provide regulated and market-based drinking water, wastewater and other related services to an estimated 15 million people in 46 states. To learn more about American Water and additional career opportunities, visit www.amwater.com.

Primary Role: *Responsible for all activities involving the operations and maintenance of the water and wastewater treatment, distribution and collection facilities. Supervisory responsibilities for water and wastewater plants and operators. Develops processes for daily staff work functions, oversees collection and use of operational and maintenance information. Leads implementation of Environmental, Health and Safety programs.*

Key Accountabilities

- Schedules, coordinates and provides field supervision of staff involved in operational and maintenance activities of water distribution system or wastewater and stormwater collection systems.
- Provide for the training of assigned personnel in work methods, use of tools and equipment, and safety practices.
- Orders materials and supplies for routine operations, and preventative and emergency maintenance.
- Assist in the development of departmental standard operating procedures and emergency response plans and procedures.
- Maintains records and prepares reports.
- Conducts performance evaluations of assigned subordinate personnel.
- Participates in hiring, and disciplinary actions of assigned subordinate personnel in accordance with company policies.
- Performs other related functions as assigned.
- Follows Company Environmental, Health and Safety Policies, and reports unsafe conditions to supervision immediately.

Knowledge/Skills

- Knowledge of techniques, equipment, facilities, materials, methods, and procedures used in operations, maintenance, construction, and mechanical repair of water/wastewater facilities and appurtenances.
- Knowledge of health and safety regulations.
- Able to perform routine maintenance and servicing standardized water process control, monitoring, and compliance sampling and testing.
- Able to prepare and maintain accurate paperwork such as records, logs, orders, surveys and routine reports as directed.
- Able to communicate effectively with all levels of the organization.
- Computer literate; MS Word, MS Excel and CMMS systems.
- Able to perform accurate mathematical calculations related to this position.
- Able to plan, schedule, prioritize, and coordinate work within assigned work area.

- Able to respond to emergencies.
- Able to establish effective working relationships with employees, supervisors, customers and the general public.
- Able to work in a team environment.

Experience/Education

- 8 - 10 years of experience in water / wastewater field and at least 5 years' supervisory/management experience.
- Graduation from an accredited college or university with a degree in sanitary, chemical, civil, electrical or mechanical engineering, public or business administration or other equivalent degree. Additional qualifying experience may be substituted for the degree on a year for year basis.
- Must possess a valid state (of residence) driver's license.
- A NJDEP Class 3 Operator Certification is preferred; a NJDEP Class 1 Operator Certification is required with ability to obtain a NJDEP Class 2 Operator Certification within twenty-four (24) months.

Travel Requirements

- Local travel to various worksites only.

Competencies

- Prioritizes & Role Models Safety
- Self-Awareness
- Develops Talent
- Plans, Aligns, & Directs
- Drives Engagement
- Decision Quality

If interested, please apply online at www.amwater.com/careers Requisition # 98647

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