

# **NEW COURSE: Contingency Planning in Municipal Operations**

**Lunch will be provided courtesy of PSI Process. Four Locations!**

**Course objective:** To assist water and wastewater utility personnel in developing effective contingency plans by applying best practices in design and identifying and addressing potential contingencies in existing systems using commonly available resources.

**Who will benefit from this course?** Water and wastewater operators, technicians, engineers, supervisors, foremen and others involved in maintenance and budgeting capital and operating expenses.

## **Agenda:**

**8:00-8:30** Sign-in

**8:30-12:00** What is Contingency Planning  
Basics of Contingency Planning  
How to get started  
Resources Available

### **Break (15 Minutes)**

Designing for Contingencies

### **Break (15 Minutes)**

Contingency Planning for Existing Systems  
Examples and Lessons Learned

### **Practical**

**12:00** Dismissal

## **Instructors:**

**Ryan Booth**, Vice President, PSI Process – 15+ years in the industry, TEEX Infrastructure Disaster Management Certificate, West Point Class of 2002, BS Human Factors Engineering with a minor in Computer Science.

**Nick Pietrefessa**, Applications Engineer, PSI Process – 15+ years in the industry, C2 Operator, EIT, University of Connecticut Class of 2017, BS Civil Engineering with a minor in Environmental Engineering

## **Dates and Locations:**

**April 7, 2026, Riverdale Community Center, 57 Loy Ave., Riverdale (Morris County)**

**April 14, 2026, Hampton Municipal Building, 1 Wells Ave, Hampton (Hunterdon County)**

**(Hampton: Park behind Rescue Squad Building at the corner of Wells Ave. and South St.)**

**April 21, 2026, Hammonton Canoe Club, 100 Sports Drive, Hammonton (Atlantic County)**

**April 28, 2026, Egg Harbor City Fire Department, 631 Philadelphia Ave., EHC, (Atlantic County)**

## **Accreditation:**

3.0 TCH Water & WW, Course Number 04-032602-30. CPWM (3.0 MGT) DLGS-NJWA-306

**Please plan to arrive at 8:00 am.**

Registration is free of charge and is available at: [www.njwater.org](http://www.njwater.org)

**The New Jersey Water Association**